Send a test email@

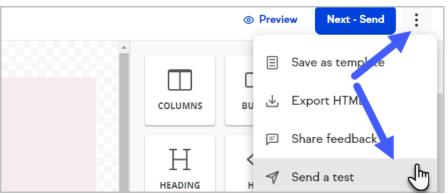
This article applies to:

Pro Max

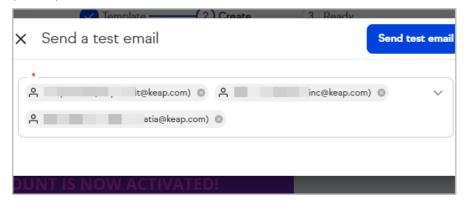
Ultimate

You can quickly send a test email to up to 6 people at a time. You can send a test email to any of the users in your application, contacts, or you can send to a custom email address as shown below:

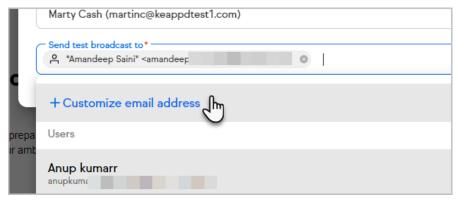
1. While in the email builder, select the ellipses drop-down at the top right of the page and choose, **Send a Test**



2. Choose the users and/or contacts that you would like to receive the test email (limit 6.)



3. You can also send to a custom email address by clicking the+ **Customize** email address button



4. Enter the name and email address and click **Save**

5. Now, you can send the test email

