Rearrange Dashboard widgets

This article applies to:

Your Dashboard widgets can rearranged, allowing you to put important information right where you need it.

To rearrange your Dashboard:

1. Open the menu on any widget

2. Click Move widgets

3. Click and hold the top of any widget

4. Drag it to a new position
5. Release the mouse button and your widget will fall into place.

6. Rearrange more widgets as needed, then click **Done** to lock your Dashboard into place.