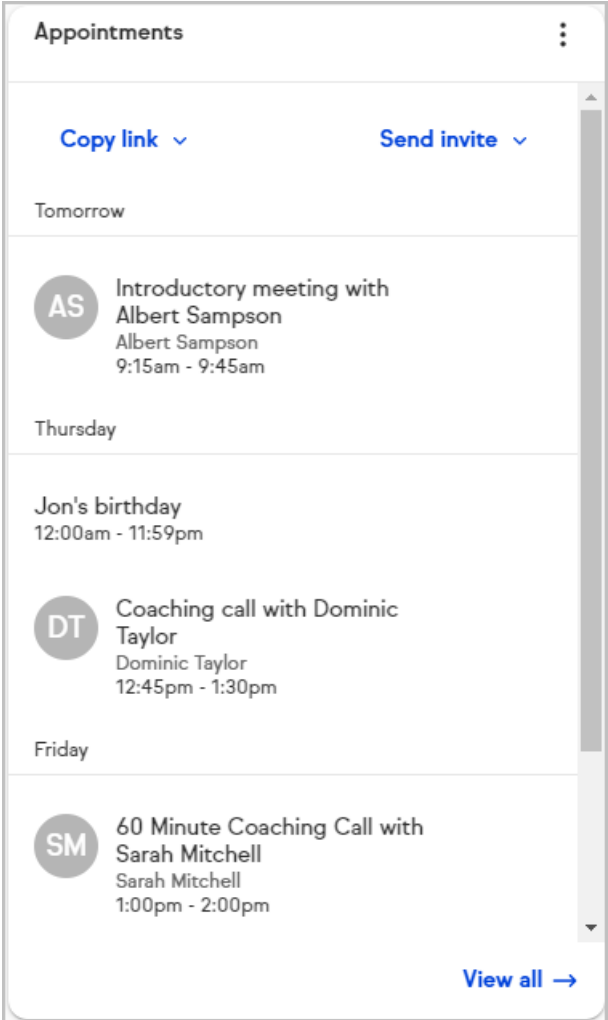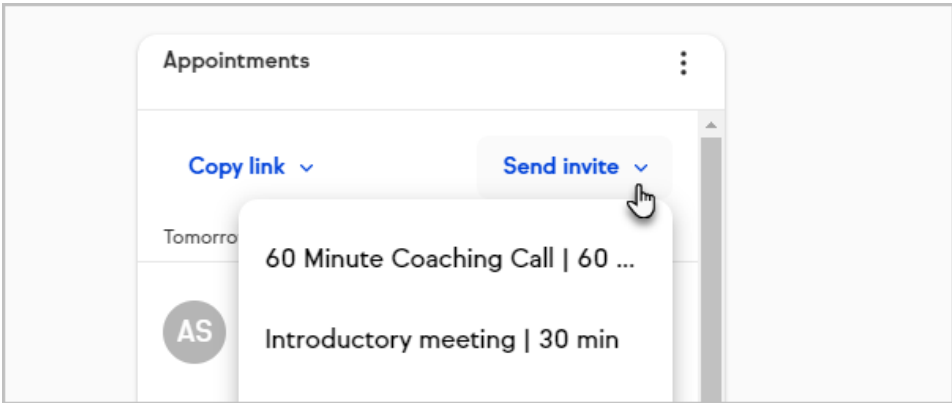# Appointments dashboard widget🔗
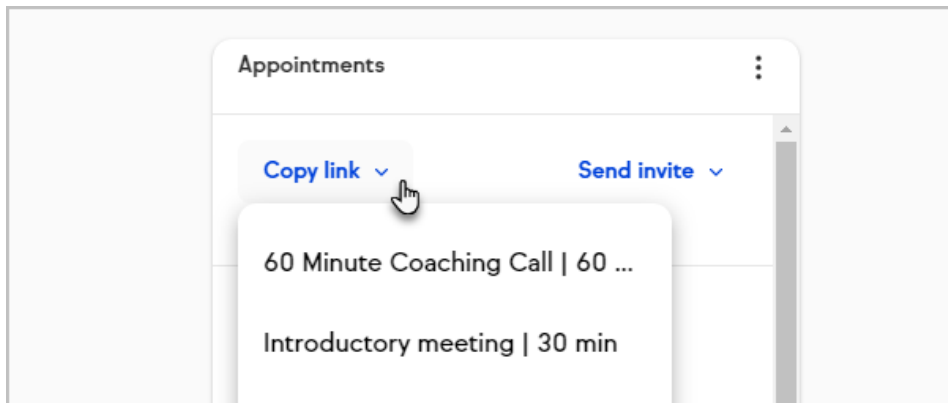
This article applies to:

The **Appointments** widget show your upcoming appointments for the next 7 days and the contacts associated with those appointments.



The appointments widget is located on your dashboard. Click on the "**Send invite**" button to send an email to a contact containing your scheduling link

Click on the **Copy link** button to copy your booking link for any appointment type



Click **View all** to go to the appointments page and see your entire calendar