My profile

This article applies to:

Personalize your profile, including your email signature and login credentials by opening the menu in the top right corner of your app and clicking on your account details.

Upload a profile photo

Upload an image of yourself to display in your Keap app and to personalize your email signature.

1. Click the circle with your first initial

2. Click Upload image
3. Select an image from your device

Your email signature

Information in the first and last name, email, title, phone 1 and phone 2, company name, and website fields will be included in your signature.

You can see a preview of your email signature below your information. To update your signature preview after making changes, click **Update** beneath the preview.

Change your password

1. Scroll down to the Login ID section and click the **Edit my Login ID** link

2. Click **Security Settings**

3. Enter your new and current passwords, then click the **Change password** button